

Director's Report for September 2010

CHILDREN'S ACTIVITIES

Story-hours

Registration for the fall session of preschool story-hours was taken from September 20-25. Story-hours for children ages 1 1/2-2 1/2 years accompanied by a caregiver are held on Monday mornings at 10:15 am, toddlers ages 2 1/2-3 1/2 years accompanied by a caregiver on Friday mornings at 10:15, and preschoolers ages 3 1/2-5 1/2 years on Wednesday mornings and afternoons at 10:30 am and 1:15 pm.

Turtletime (ages 1 1/2-2 1/2 with a caregiver):

Sept. 27: 10:15 am--9 children/9 adults
11:15 am--4 " 4 "

Preschool (ages 3 1/2-5 1/2):

Sept. 29: 10:30 am-12 children
1:15 pm-11 children

Programs

September 16, 23, 30: **Homeschoolers Art Class**-presented by Adele Karbowski, organized by the homeschoolers themselves. Morning session for ages 5-7; afternoon session for children ages 8-12.

48 children in total (16 per week).

September 15: **Decorate a Notebook** presented by Cara DelSesto for children ages 6-10. 7 children.

September 22: **Music Together Demo Class** presented by Anne-Marie Forer for families with children ages 5 and under. 10 children/9 adults. A thank you note was sent to Anne-Marie.

September 23: **After School Art Class** presented by Adele Karbowski for children ages 5-11. Funded by the Friends of the Library. 12 children.

Bryant University Tutoring

The Library has once again teamed up with Bryant to offer tutoring sessions to children in one-on-one sessions. The children have been registering for the program since the middle of August. Two of last year's tutors have returned and a new one will begin in October. Tutoring began on September 13.

Sept. 13-15: 2 tutors--16 students

Sept. 20-22: 2 " 16 "

Sept. 27-29 2 " 16 "

Outreach

Pauline Leaver began the monthly visits to area preschools again.

Sept. 14: Little Village Schoolhouse-2 classes, 20 children/3 adults.

Sept. 24: Pauline Leaver attended the second annual "Learn about Your Library Day" at Anna McCabe School. 10 children and 10 parents attended. Also in attendance were the Preschool Mentoring Classroom teachers (2), the School Principal, the Head of Child Outreach for Smithfield, the school social worker, the school psychologist, and the Special Ed director for Smithfield. Babs Wells from East Smithfield also participated. We each read a story, helped children with a craft, and provided handouts about library services and story-times, and distributed the "Getting Ready for Kindergarten" calendars.

Meetings attended by Pauline Leaver:

- Sept. 13: Met with Steve Winsor from Bryant University to sign paperwork for the tutors this year.
Sept. 9, 23: Department Head meetings
Sept. 22: Interviewed one new potential tutor from Bryant.

MEETINGS ATTENDED BY THE DIRECTOR

- 9-1 Met with a representative of Vanguard Cleaning Services who wanted to provide a quote for cleaning the building.
9-8 Attended a Library Council meeting held at the East Smithfield Library, at which the grant-in-aid papers for this year were signed, as well as other paperwork needed for the OLIS annual report.
9-9 Attended a quarterly Ocean State Libraries (OSL) meeting held in East Providence.
9-10 Met with Dick Waters for a final review of the renovation plans.
9-13 Attended a monthly Library Board meeting.
9-14 Attended Town Manager's meeting.
9-15 Met with the owner of Janitech, a paper supplier and cleaning company.
9-16 Attended an OSL Steering Committee meeting in Warwick.
9-17 Participated in an Webinar and tour of an ESL database.
" Met with the circulation dept. staff and pages after work.
9-21 Met with the town auditor.
9-23 Attended a telephone demonstration put on by Econotel in Seekonk, MA.
9-24 Met with Daryl Gould of Air Quality Sciences, who tested the building for mold.
9-28 Met with a staff member to discuss part-time staff benefits.
9-30 Met with Econotel sales person to review Library's telephone needs.

Met with Dorothy Swain twice monthly for media selection and chaired regular dept. head meetings.

ASSISTANT DIRECTOR MEETINGS

- 9 - 2 attended a meeting regarding Health Information Outreach at Barrington Public Library.
9 - 7 facilitated the Mystery Book Club.
9 - 8 attended a "We Mean Business" Expo. as a rep. from the Library and the NCCRI.
9 - 10 attended a North Central Chamber of Commerce Ambassador Meeting.
9 - 10 attended a North Central Chamber of Commerce Women's Business Council Meeting.
9 - 15 attended the NCCRI Women's Business Council Lipstick Luncheon.

9 – 16 facilitated the Picnic Table Reads Book Club.

YOUNG ADULT MEETINGS

Outreach

Smithfield High School Open House	Thursday, 9/16 6:00 pm	Aaron	101/234
Smithfield High School: Class Visit/ESL Students	Tuesday, 9/21 10:30 am	Aaron	5/1
Smithfield High School: Library Card Registration Month Table in Cafeteria	Tuesday, 9/21 11:00 am – 12:45pm	Aaron	808/9

Meetings

- 9/13 Rhode Island Teen Book Award Committee Organizational Meeting at Cumberland Public Library at 4:00 pm
25 Librarians, School Librarians, and Teachers attended
- 9/16 Rhode Island Educational Media Association Executive Board Meeting at New England Tech at 4:00 pm
- 9/22 Young Adult Services Steering Committee Meeting at the Warwick Public Library at 4:00 pm
7 Librarians and School Librarians attended
- 9/23 Young adult Round Table (Teen Sexuality and Pregnancy) at the Greenville Public Library at 9:30 am
21 Librarians, School Librarians, and Teachers attended

PROGRAMS

Young Adult

<u>Program</u>	<u>Date/Time</u>	<u>Presenter</u>	<u>Participants</u>
Win, Lose, or Draw: Pictionary!	Wednesday, 9/1 3:00 pm	Aaron	4
Anime Cinema	Fridays, 2:30 pm	Aaron/RI Anime	
	9/10		7
	9/17		1
	9/24		<u>3</u>
			10
Gaming Fun	Tuesdays, 2:00 pm	Aaron	
	9/7		5
	9/21		7

	9/28		<u>3</u> 15
Teen Advisory Library Council	Thursday, 9/9 3:00 pm	Aaron	3
Back 2 School Craft	Wednesday, 9/15 3:00 pm	Aaron	5
Apples to Apples	Thursday, 9/23 3:00 pm	Aaron	5
Impromptu Xbox Gaming	Monday, 9/27 3:00 pm	Aaron	3
Ductigami	Wednesday, 9/29 3:00 pm	Aaron	4

Adult

Cesareo's Circle –	10 - participants – Patti Folsom
Computer Classes –	87 – participants – Milo J. St. Angelo
One-on-one Computer Classes –	2 – participants – Ray Hetherington
Knitting Class –	48 – participants – Diane Junior
An Evening of Health and Wellness –	10 - participants – Aina Wagner Brown
Suffering from Sugar Blues –	3 – participants – Samatha Lebeau
Duke Ellington Performance –	18 – participants – Lloyd Kaplan
Picnic Table Reads Book Club –	5– participants – Dorothy Swain
Mystery Book Club –	14 – participants – Dorothy Swain
Shamanism –	5 – participants – Elizabeth Desrochers
How to Avoid Renovation Horror –	2 – participants – Sam Brusco
Rhode Island Housing Seminar –	19 – participants –
Dividing Perenials (Master Gardener Series) –	17 – participants – Terry Melvin, Lynn Lyon, and Claire Schvreve
Bulbs (Master Gardener Series) –	8 – participants – Cheryl Cadwold
Sign Language Class –	36 – participants – Diane Maione
Home Education Network of Rhode Island Workshop –	10 – participants – Mary Ryan

DISPLAYS AND EXHIBITS

Adult

Carol Batista displayed her oils, acrylics and pastels.
Gail Capparrille exhibited her small quilts in the Castle Display Case.

Non-Fiction: Job Search, Hurricanes, Yoga, and Banned Books.
Fiction: "Cat"ch a Mystery and Try a New Author.

Young Adult

Fiction: Sea Savers (environmental novels tied to the water)

Non-fiction: substituted a display of the three titles being used for summer reading at Gallagher Middle School

Children's

A Back-to-School book display and a Fall book display.

Bulletin boards decorated for fall and back-to-school by staff; pictures from the Summer Reading Program.

Lobby tree decorations-Diane Maione's Girl Scout Troop #544.

Children's Bubble-Erica Botelho displayed her collection of Smurfs for September.

REPAIRS and MAINTENANCE

Atlantic Elevator was called to check our elevator after a staff member was trapped in it for an hour for no apparent reason. Atlantic could not find a reason for the malfunction but checked all the circuits.

I contacted Doug Pratt of Siding Etc., and requested he modify his roof replacement quote for 9 Pleasant View Ave., using less expensive shingles. I also requested a quote from Gordon Chandler Roofing. Siding Etc. did not respond to two requests for a revised quote. Gordon Chandler Roofing gave a quote that was a few dollars less than Siding Etc.'s first quote.

A patron thought she saw mold in the Baker Room. I inspected the room and had Air Quality Sciences perform an air test for mold spores. They tested every room in the building and found it to be without mold and of excellent air quality. The tester attributed the good quality air to frequent HVAC filter changes and good air circulation in the building.

I have met with Dick Waters and the owner of Cobalt Construction several times planning and costing out renovations to the main circulation/reference area of the building. I received a quote from Cobalt Construction on Sept. 23, and have since received a telephone system quote.

VOLUNTEERS

Volunteers for the month of September included Robin Christenson, Mary Romano, Anna Martin, Adam LeBlanc, Brittany Warwick, Jenna LaBarre, Amanda Laidler, Kimberly Taylor and Andrew Rolella. Total hours volunteered were 40 hours.

EQUIPMENT

Two cooling fans were replaced in the Xerox 7300 printer in the Baker Room.

The state requires that we have an assistive listening device for the public to use at open meetings. I ordered one from Assisted Audio.com that would satisfy the requirements.

OTHER

I completed both the Disaster Plan and Annual Report for the Office of Library and Information Services (OLIS) prior to the September 15 deadline.

I gave five of our older folding tables to the Smithfield Senior Center. They were replaced with much lighter plastic-topped tables.

On September 7 the house next to the Library, at 571 Putnam Pike, was demolished. It took four days to complete the demolition and fill in the hole with dirt.

Sunday hours resumed on September 12.

The September Lottery Calendar Raffle concluded with the library making \$800. The proceeds will go towards the Library Building Fund.

Lillian Migneault, a part-time staff member and long-time volunteer (through 2006), passed away this month. Her family had memorial gifts sent to the Library.

CLOSINGS

The Library was closed September 6 for Labor Day.

ROOM BOOKINGS

Sons of Union Vets –	1 use
Quilters-Monday morning –	2 uses
Home and Hospice of Rhode Island –	1 use
Shooting Star Theater –	3 uses
North Scituate Rainbow Ad. Bd. Mtg. –	1 use
Pleasant View Condo. Assn. Mtg. –	1 use
Well One Health Care Bd. Mtg. –	1 use

Respectfully submitted,



Christopher La Roux
Director