

Director's Report for March 2010

CHILDREN'S ACTIVITIES

Mondays, ages 1 1/2-2 1/2 with a caregiver

March 1 3 children/2 adults

March 8 5 children/3 adults (winter session ends)

March 29 9 children/8 adults (spring session begins)

Wednesdays, ages 3 1/2- 5 1/2

March 3 am--8 children

pm--8 children

March 10 am--8 children (winter session ends)

pm-12 children

March 31 am--6 children (spring session begins)

pm--7 children

Fridays, ages 2 1/2- 3 1/2 with a caregiver

March 5 —10:15am--6 children/7 adults

11:15am--6 children/6 adults

March 12--10:15am--11 children/8 adults

11:15am—6 children/7 adults

Registration for the spring series of story-hours was taken from March 22-27. Spring sessions began March 29.

Colleen Poyton visited the story-times on March 5 to inform parents about Smithfield Outreach Screenings.

Programs

March 1, 15, 29: Lego Universe club met for children ages 6-10. 35 children/8 mentors.

March 4, 11, 18, 25: **Homeschoolers Art Class** presented by Adele Karbowski, organized by the homeschoolers themselves. Morning session for ages 5-7; afternoon session for children ages 8-12. 32 children in total (8 per week).

March 11: **Art Class** presented by Adele Karbowski for children ages 6-10; \$5 materials fee charged. 5 children.

March 25: **Spring Craft Program** presented by Cara DelSesto for children ages 6-10. 11 children/3 teens.

Bryant University Tutoring:

March 1-4: 3 tutors, 25 students

March 8-11: Spring break

March 15-18: 3 tutors, 25 students

March 22-25: 3 tutors, 25 students

March 29-April 1: 3 tutors, 25 students

Outreach

Pauline Leaver continued the monthly visits to area **preschools**.

March 2: Greenville Nursery School-3 classes, 48 children/7 adults.

March 4: Bright Start – 2 classes, 25 children/4 adults.

March 8: Little Village Preschool—2 classes, 26 children/3 adults.

March 4, 11, 25: **EASE program at McCabe School** -24 children (8 each week). Left materials for Dr. Barnhardt who substituted for Pauline on March 18.

Meetings attended by Pauline Leaver:

March 1: Building Committee Meeting

March 11: Department head meeting

Other

Providence Performing Arts Center gave us a pair of tickets for 101 Dalmatians performance to raffle off to patrons who entered a drawing. 65 entries.

MEETINGS ATTENDED BY THE DIRECTOR

- 3-1 Attended a building committee meeting.
- 3-5 Met with Dick Waters to review latest building plans from the architect.
- 3-8 Met with Mike Abbott to discuss the new building plan prior to the Board meeting.
- 3-8 Attended the Trustee meeting.
- 3-9 Attended a RILA Board Meeting at Bryant University
- 3-10 Met with John Houle of J.H. Communications to discuss public relations services.
- 3-10 Met with Emmet Erwin to discuss RFID.
- 3-11 Attended PowerPoint presentations done by students of Mr. St. Angelo.
- 3-12 Met with Nancy Rokosz of Xerox to discuss copiers and maintenance agreements
- 3-12 Met with Terri Walsh to finalize a grant request for recyclable plastic bags
- 3-16 Attended a Town Council meeting to request bond issue for library construction.
- 3-17 Spoke to Chris Albert in Senator Reed's office about the funds we requested.
- 3-17 Spoke to Chief DOT Engineer, Kazem Farhoumand, about future plans for Route 44.
- 3-17 Met with Gail Gauthier from the Trust, who conducted a safety inspection.
- 3-18 Attended an OSL steering committee meeting in Warwick.
- 3-19 Met with Nancy Rokosz to look at Xerox copiers and digitizing software.
- 3-23-27 Attended the Public Library Association national conference in Portland, OR.
- 3-31 Attended the chartering ceremony for the Smithfield Rotary, held at Bryant University.

Attended regular Rotary breakfast meetings, Manager's meetings, and chaired regular media selection and dept. head meetings.

ASSISTANT DIRECTOR MEETINGS

- 3-2 – facilitated the Mystery Book Club.
- 3-9 – attended a Town Dept. Head Meeting.
- 3-11 – attended three PowerPoint Presentations by Mr. St. Angelo's students.
- 3-16 – attended a North Central Chamber of Commerce Women's Business Luncheon.

- 3-23 – attended the Smithfield Town Council Budget Workshop.
- 3-24 – met with Emily Charpentier of Bryant University regarding a project for the library.
- 3-25 – attended a North Central Chamber Business After Hours.
- 3-26 – attended a North Central Chamber of Commerce Womens’ Business Council Meeting.
- 3-26 – attended a North Central Chamber of Commerce Ambassador’s Meeting.

YOUNG ADULT MEETINGS

- 3/9 Rhode Island Teen Book Award Committee Meeting at Cranston High School West at 4:00 pm
30 Librarians, Media Specialists, and Teachers were in attendance
- 3/15 Young Adult Round Table Meeting (Current Fantasy and Science Fiction Titles for Young Adults) at the Warwick Public Library at 4:00 pm

Outreach

- 3/3 Presentation on “Using Social Networking Sites Safely” for the Family and Me 20/5

NOTE: The workshop series is presented by the Cranston Family Literacy Collaborative -- a joint program of Cranston Public Library and the Cranston Family Center (of the Cranston Public Schools) AND Cranston United Against Violence and Abuse (CUAVA). CUAVA membership includes a wide range of social service fields, including substance abuse, mental health, education and child-care, senior services, legal services, as well as Cranston Public Schools and Cranston Public Library.

High School Visit: Readers Café	Tuesday, 3/30 10:00 am	Aaron	38/4
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PROGRAMS

Young Adult

<u>Program</u>	<u>Date/Time</u>	<u>Presenter</u>	<u>Participants</u>
Xbox X-treme	Monday, 3/1 2:00 - 6:00 pm	Aaron	3/0
Gaming Fun	Tuesdays, 2:00-6:00 pm	Aaron	
	3/2		6/0
	3/9		9/0
	3/16		8/0
	3/23		7/0
	3/30		4/0
			34/0
Noodle Jewelry Craft	Wednesday, 3/3 3:00 pm	Aaron	10/0

Apples to Apples	Thursday, 3/4 3:00 pm	Aaron	5/0
Math Tutor	Thursdays, 2:30-5:00pm 3/4 3/11 3/25	Thomas Carazzo	2/0 1/0 <u>3/0</u> 6/0
Anime Cinema <i>School Rumble 2</i>	Fridays, 2:30-4:00 3/5 3/12 3/19 3/26	Aaron	9/0 10/0 4/0 <u>10/2</u> 33/0
Noodle Jewelry Craft	Wednesday, 3/10 3:00 pm	Aaron	7/0
Class Visit from LaSalle Academy PEGASUS Program Science Fair Project Research Session	Thursday, 3/25 10:00 am – 1:00 pm	Aaron	22/2
Class Visit from LaSalle Academy PEGASUS Program Science Fair Project Research Session	Friday, 3/26 10:00 am – 1:00 pm	Aaron	21/2
Xbox X-treme	Wednesday, 3/31 2:00 - 6:00 pm	Aaron	6/0
Win, Lose, or Draw: Pictionary	Monday, 3/22 3:00 pm	Aaron	9/0

Adult

Mystery Book Club –	12 - participants – Dorothy Swain
Dowsing for Beginner’s –	9 – participants – Neri Donalds
Cesareo’s Circle –	10 - participants – Patti Folsom
Computer Classes –	57 – participants – Milo J. St. Angelo
Knitting Class –	50 – participants – Diane Junior
Rainwater Conservation and Rain Barrels –	9 – participants – Beverly O’Keefe
Art Classes –	4 – participants – Adele Karbowski
Irish Song and Dance Program –	40 – participants – Mary King
Homebuyer’s Program –	12 – participants – Nathan Clark

DISPLAYS AND EXHIBITS

Adult

Area School Students displayed their artwork for Youth Art Month.

Michele Pinault exhibited her rabbit collection in the Castle Display Case.

Non-Fiction: Nutrition, Party Planning, and Job Search Titles.

Fiction: Staff Choice, Try A New Author, and Historical Mysteries.

Young Adult

Fiction: Once Upon a Story (retold fairy tale novels)

Non-Fiction: Drawing on Some Good Books (art books)

NOTE: Displays for this month were created by Charlotte Boisclair, a library school student completing her Professional Field Experience at the library.

Children's

Book displays by staff- St. Patrick's Day, Women's History Month.

Bulletin boards decorated by Cara DelSesto (staff) and Colleen Poynton (Child Outreach Coordinator for Smithfield Schools).

Lobby tree decorations-Diane Maione's Girl Scout Troop #544.

Children's Room decorated with artwork of children from the Greenville Nursery School, Youth Art Month exhibits, and Homeschoolers.

Children's Bubble- Snow globes belonging to Sarah Melaragno.

REPAIRS and MAINTENANCE

There were two roof leaks following a rain storm in February. I asked Don Ihlefeld to have Weismann, who installed the last two flat roofs, look at them. They discovered some missing shingles from one of the peaked roofs and they replaced them. On the flat roof the leak was caused by holes in the main HVAC vent. This vent needed to be replaced quickly and I obtained a quote from Cam Air for \$4,165 and had them replace it. Luckily it was replaced before the big rain storm at the end of the month, during which there were no leaks.

VOLUNTEERS

Volunteers for the month of March included Robin Christenson, Mary Romano, Kathy Flynn, Anna Martin, Erin Creighton, Joe Pelli, Andrew Jimmis, Joe Messier, Coleen Cur-

ley, Andrew Marcoux, Kerrin Maione, David Courtemanche, and Emily Archambault. Total hours volunteered were 136 hours.

EQUIPMENT

I obtained information on RFID (radio frequency identification) conversion costs for the Library. We currently used a RF security system. RFID is similar but incorporates bibliographic information from our circulation system. Once the collection is converted it allows for using automatic sorting machines, inventory control devices, and allows for checking out several materials simultaneously without opening them.

An electrical switch on a computer table in the Baker Room was replaced by Apple Valley Alarm.

Pagnozzi Plumbing repaired the toilet in the lady's room on the main level. The flush valve was not working properly.

OTHER

The Smithfield YMCA had been bringing children to the Library on Wednesday afternoons to wait for their parents and to take out books. This ended at the end of February, with the opening of the Y pool. Although we lacked sufficient room for the large number of young people that were brought to the Library, it was a good example of collaboration—one I hope we can repeat in the future.

I submitted the architect's draft contract to the building consultant, Dick Waters, the construction manager, Don Ihlefeld, and our attorney, Norman Orodener for comments. All of the comments were forwarded to J. Michael Abbott of Newport Collaborative. He agreed to all changes and we await the final contract for signing.

I completed the OLIS construction contract, and together with the building plan, sent them to East Smithfield Library on March 11 with a request for dates for a library council meeting to sign the document. Mrs. Blackmore has been unable to contact the President of the Board, Kathy Walsh, to set a meeting date.

Sarah Paquet had an automobile accident on Thursday, March 18 while exiting the parking lot.

Aaron Coutu's catalytic converter was stolen from his car on Tuesday March 23 in the back parking lot.

Bishop Hendricken student David Courtemanche began a work-study program at the library in March.

CLOSINGS

The Library closed at 6 p.m. on Tuesday, March 30 following the governor's order for businesses to close so people could get home before it got dark, following several days of rain that caused flooding in parts of the state.

ROOM BOOKINGS

Flying Vegetable Troop Rehearsal –	4 uses
Dowsing Society Board Meeting –	1 use
Shooting Star Theater Group –	3 uses
Sons of Union Vets –	1 use
Quilters-Monday morning –	2 uses
Home and Hospice Monthly Drop-In Meeting –	1 use
Right To Life Meeting –	1 use
North Scituate Rainbow Girls Ad. Bd. Meeting –	1 use
Building Committee Meeting –	1 use
WellOne Health Care Board Mtg. –	1 use
Tamarac Condo Assn. Mtg. –	1 use

Respectfully submitted,



Christopher La Roux
Director