

# Director's Report for November 2010

## CHILDREN'S ACTIVITIES

### Story hours:

Mondays, ages 1 1/2-2 1/2 with a caregiver:

10:15	Nov. 1--	6 children/6 adults
11:15	4 "	4 "
10:15	Nov. 8--5	" 5 "
11:15	3 "	3 "
10:15	Nov. 15--6	" 6 "
11:15	5 "	5 "
10:15	Nov. 22--2	" 2 "
11:15	4 "	4 "
10:15	Nov. 29--5	" 5 "
11:15	4 "	4 "

Wednesdays, ages 3 1/2- 5 1/2:

10:30 am	Nov. 3---7	children
1:15 pm	13	"
10:30 am	Nov. 10--9	"
1:15 pm	10	"
10:30 am	Nov. 17---6	"
1:15 pm	13	"

Fridays, ages 2 1/2-3 1/2 with a caregiver

Nov. 5 -	6 children/6 adults
Nov. 12-5	" 5 "
Nov. 19-6	" 6 "

### Programs

November 4,18: **Homeschoolers Art Class**-presented by Adele Karbowski, organized by the homeschoolers themselves. Morning session for ages 5-7; afternoon session for children ages 8-12. 24 children in total (12 per week).

November 8, 22: Lego Universe Club. 12 children/1 adult.

November 15: **Thanksgiving story and craft program** presented by Pauline Leaver. 18 children/7 adults.

November 18: **Art Class** for children ages 5-11 presented by Adele Karbowski. Sponsored by the Friends of the Library. 13 children.

### Bryant University Tutoring:

November 1-3:	3 tutors, 23 students
November 8-10:	3 tutors, 23 students
November 15-17:	3 tutors, 23 students

November 22: 3 tutors, 8 students (Thanksgiving break)

**Meetings attended by Pauline Leaver:**

Nov. 24: School Media Specialists/Public Librarians' Meeting @ Gallagher Middle School. 8

adults. Brought each other up to date on various issues.

**Outreach:**

Pauline Leaver has been visiting the local **preschools** to read to children.

Nov. 9: Bright Start; 2 classes 37 children/4 adults

Nov. 18: The Little Village Schoolhouse; 2 classes 28 children/3 adults

Nov. 29: Greenville Nursery School; 3 classes 52 children/8 adults

Nov. 4, 8, 22: **Ease** after school book club at Anna McCabe School: 9 children (3 each week).

MEETINGS ATTENDED BY THE DIRECTOR

11-3&10 Attended Rotary meetings at Bryant University

11-4 Chaired an Ocean State Library (OSL) membership meeting in Cumberland

11-8 Attended the Annual Membership meeting, preceded by the auditor's report and followed by the monthly meeting of the Board of Trustees.

11-9 Attended a RILA (RI Library Association) Board meeting held at this Library.

11-15 Dorothy Swain and I talked to Ruth Barefoot via Skype about staffing with the San José Way.

11-17 Met with a representative from JaniKing cleaning for a quote

11-18 Chaired an OSL Steering Committee meeting in Warwick.

We did not have any dept. head meetings because they fell on Thursdays the Library was closed. The media committee met and book and movie orders were put submitted.

ASSISTANT DIRECTOR MEETINGS

11-2 – facilitated the Mystery Book Club.

11-4 – attended a ILL Working Group Meeting.

11-4 – attended a North Central Chamber of Commerce Women's Business Council Mtg.

11-5 – attended a North Central Chamber of Commerce Ambassador Meeting.

11-5 – attended a North Central Chamber of Commerce Community Expo. Meeting.

11-8 – met with Jackie Bell and Danielle Martin of proAbility.

11-18 – facilitated the Picnic Table Reads Book Club.

11-19 – attended a North Central Chamber of Commerce Women's Business Council Lipstick Luncheon Mtg.

11-30 – attended a North Central Chamber of Commerce Women's Business Council Lipstick Luncheon.

YOUNG ADULT MEETINGS

**Outreach**

High School Visit:

Wednesday, 11/10 Aaron

53/6

Readers Café

**Meetings**

11/9 Rhode Island Teen Book Award Middle School Group Meeting at Cranston West High

School at 4:00 pm  
12 School and Public Librarians, and Teachers attended

11/17 Young Adult Round Table (Book-Based Programming) at the Cranston Public Library at 9:30 am

11/18 Rhode Island Education Media Association Executive Board Meeting at New England Tech at 4:00 pm

PROGRAMS

Young Adult

<u>Program</u>	<u>Date/Time</u>	<u>Presenter</u>	<u>Participants</u>
Gaming Fun	Tuesdays, 2:00 pm	Aaron	
	11/2		6/0
	11/9		2/0
	11/16		5/0
	11/23		4/0
	11/30		<u>2/1</u>
			19/1
Apples to Apples	Thursday, 11/4 3:00 pm	Aaron	7/0
Anime Cinema <i>Kodocha, Season 2</i>	Fridays, 2:30 pm	Aaron/RI Anime	
	11/5		10
	11/12		4
	11/19		<u>4</u>
			18
Xbox Extreme	Monday, 11/15 2:00 pm		4
3-D Harvest Pumpkins	Wednesday, 11/10 3:00 pm	Aaron	4

Adult

Cesareo's Circle –	12 – participants – Patti Folsom
Computer Classes –	60 – participants – Milo J. St. Angelo
Dowsing for Beginners Program –	6 – participants – Neri Donalds
Knitting Class –	60 – participants – Diane Junior

Picnic Table Reads Book Club –	4 – participants – Dorothy Swain
Mystery Book Club –	8 – participants – Dorothy Swain
Sign Language Class –	36 – participants – Diane Maione
Wool Beading Class –	16 – participants – Melissa Fox
Rhode Island Blood Center Coach –	11 participants – Cory Robinson
Highway to Health Workshop –	10 - participants – Aina Wagner Brown
Shooting Star Theater Program –	30 – participants – Emma Ryan

### DISPLAYS AND EXHIBITS

#### Adult

Carole Berren and her students displayed their Watercolors and collages.

Fiction: Staff Choice, “Cat”ch a Mystery, and Try a New Author.

Non-Fiction: Books on Preserving, Job Search Titles, and Holiday Books.

#### Young Adult

Fiction: Celebrate Veteran’s Day (historical novels related to World War II)

Non-fiction: Learn about Native Americans for Thanksgiving

#### Children

**Book displays**--Thanksgiving books, mythology books.

**Bulletin boards** decorated by artwork of children from the Greenville Nursery School and staff.

**Lobby tree decorations**-Diane Maione’s Girl Scout Troop #544.

**Children’s Bubble**-Orthodontic display courtesy of University Orthodontics.

### REPAIRS and MAINTENANCE

Vaughn Oil cleaned and inspected the oil burner in the house at 9 Pleasant View Ave., and the oil tank was filled.

The mailbox at 9 Pleasant View Ave. was reattached to its pole. It had been knocked down by a state snow plow.

### VOLUNTEERS

Volunteers for the month of November included Mary Romano, Anna Martin, Delanna Francoeur, Amanda Laidler, Kimberly Taylor, Sarah Jack, and Jenna LaBarre. Total hours volunteered were 32.

## COMPUTERS and DATABASES

We ordered six computers for the homework center, to replace units that are more than six years old. Two of the older units had failed recently, prompting the purchase. I was able to negotiate a good deal with Dell, below its contract price with the state, keeping us within our budget.

## EQUIPMENT

The transformer was replaced in our lighted advertising signboard.

We have replaced the hot and cold water dispenser with a cold only unit, saving \$4 a month in rental charges, as well as electricity.

## RENOVATION

I met with Dick Waters once and we communicated several times by telephone and e-mail regarding the plans for the renovation. The architect has drawn the final plans and I have begun sending out grant requests based on \$112,000.

## OTHER

Staff have been busy weeding paperback and science fiction/fantasy books. Dorothy Swain and I have run off another weeding list for non-fiction, with the hope of making more space for young adult books.

I submitted two letters to the dept. of labor concerning our desire to be self insured. I have not received any response. The second letter was sent registered and I received a signature proving that it was received. I have been in contact with our payroll service for options.

Randy Rossi supplied me with the motions from the financial meetings for fiscal 2006 and 2007 that involved the escrowed funds.

The Library collected 560 items for the Food For Fines Campaign from November 1 – 10. The items were given to the Smithfield Welfare Office.

Jackie Bell from ProAbility started working at the library on November 8. She works four hours a week at no cost to the library.

## CLOSINGS

The Library was closed on Thursday, November 11 in honor of Veteran's Day and was closed on November 25, Thanksgiving Day, as well as the evening before.

ROOM BOOKINGS

Sons of Union Vets –	1 use
Quilters-Monday morning –	2 uses
Tamarac Condo. Assn. Mtg. -	1 use
Rhode Island Library Assn. Board Mtg. -	1 use
Rhode Island Polymer Clay Guild Meeting –	1 use
Shooting Star Theater –	4 uses
North Scituate Rainbow Ad. Bd. Mtg. –	1 use
OSL Funding Committee –	1 use
Home and Hospice of Rhode Island –	1 use
WellOne Health Care Meeting –	1 use

Respectfully submitted,



Christopher La Roux  
Director