

Director's Report for April 2010

CHILDREN'S ACTIVITIES

Story hours:

Mondays, ages 1 1/2-2 1/2 with a caregiver

April 5--- 6 children/5 adults

April 12-- 7 children/5 adults

April 26--10 children/8 adults

Wednesdays, ages 3 1/2- 5 1/2

April 7 am---12 children

pm--- 9 children

April 14 am--12 children

pm— 7 children

April 28 am-- 12 children

pm-- 11children

Fridays, ages 2 1/2-3 1/2 with a caregiver

April 2 10:15 am—8 children/7 adults

11:15 am--10 children/7 adults

April 9 10:15 am---9 children/6 adults

11:15 am--5 children/6 adults

April 16 10:15 am--9 children/6 adults

11:15 am--4 children/5 adults

April 30 10:15 am--6 children/4 adults

11:15 am--5 children/5 adults

Programs

April 1,8,15,22,29: **Homeschoolers Art Class** presented by Adele Karbowski, organized by the homeschoolers themselves. Morning session for ages 5-7; afternoon session for children ages 8-12. 50 children in total (10 per week).

April 12, 26: **Lego Universe** for children ages 6-10. 20 children/6 mentors.

April 29: **Mother's Day Stories and Craft** presented by Cara DelSesto for children ages 6-10. 6 children.

School Vacation Week Programs:

April 19: **"Celebrate Earth Day"** for children ages 6-10 presented by Cara DelSesto. 16 children/1 helper.

April 21: **Butterflies: Habits and Habitats** for children ages 6-10. Jerry Schneider presented a slide show and information about butterflies; children decorated a t-shirt with butterfly patterns. 19 children, 10 adults.

April 22: **Art Class.** Adele Karbowski presented an art class for children ages 6-10. 15 children.

Bryant University Tutoring:

April 5-8: 3 tutors, 25 students
April 12-15: 3 tutors, 12 students (School vacation week)
April 19-22: 3 tutors, 25 students
April 26-29: 3 tutors, 25 students

Outreach

Pauline Leaver continued the monthly visits to area **preschools.**

April 1: **Bright Start** – 2 classes, 26 children/4 adults.

April 12: **Greenville Nursery School**-3 classes, 44 children/7 adults.

April 15: **Little Village Preschool**—2 classes, 26 children/4 adults.

April 1, 29: **EASE program at McCabe School** 15 children.

April 8: **Getting Ready for Kindergarten Night @ East Smithfield Library** in conjunction with Smithfield Outreach Office and Anna McCabe Integrated Preschool.

Meetings attended by Pauline Leaver:

April 5: Summer Reading meeting.

April 22: Department head meeting.

April 5, 19: Building Committee meetings.

MEETINGS ATTENDED BY THE DIRECTOR

- 4-1- Attended a demo day for circulation enhancements at the Cranston Library.
- 4-5 Attended a Building Committee meeting.
- 4-8 Met with a Xerox representative.
- 4-9 Met with architect, construction manager, and building consultant to discuss possible acceptable changes to the building plan to reduce the cost.
- 4-9 Attended the wake for Louise Walsh, who had worked at East Smithfield Library.
- 4-12 Attended a Library Board meeting.
- 4-13 Attended Town Manager's meeting.
- 4-14 Interviewed candidates for two job openings with Becky Tremblay.
- 4-15 Attended OSL Steering Committee meeting in Warwick.
- 4-18 Attended the East Providence Library open house (renovations to Weaver).
- 4-19 Attended a Building Committee meeting.
- 4-20 Chaired a Dept. Head meeting at the Library.
- 4-26 Attended an Executive Board meeting.
- 4-30 Attended a retirement coffee-hour for Peter Bennett at OSL in Warwick.

Attended three Rotary Club breakfast meetings on Wednesdays.

Selected and ordered media (books and a/v) with Dorothy Swain.

ASSISTANT DIRECTOR MEETINGS

4-6 – facilitated the Mystery Book Club.

4-7 – attended a Reference Roundtable Meeting at the Cranston Public Library.

4-8 – attended a "Working with the Mentally Ill " program at Warwick Public Library.

- 4-16 – interviewed several candidates for the Library Assistant and Library Page positions with Becky Tremblay.
- 4-19 – interviewed a candidate for the Library Page position with Becky Tremblay.
- 4-28 – judged students at their Smithfield High School Portfolio Presentations.
- 4-30 – attended a North Central Chamber of Commerce Ambassador’s Meeting.

YOUNG ADULT MEETINGS

- 4/9 Rhode Island Teen Book Award Committee Meeting at Cranston Public Library at 4:00 p.m. 21 librarians, media specialists, and teachers were in attendance.
- 4/28 Participated as a judge for the Smithfield High School Senior Portfolio Day.

PROGRAMS

Young Adult

<u>Program</u>	<u>Date/Time</u>	<u>Presenter</u>	<u>Participants</u>
Math Tutor	Thursdays, 2:30-5:00pm		
	4/1	Thomas	2/0
	4/8	Carazzo	<u>3/0</u>
			5/0
Gaming Fun	Tuesdays, 2:00-6:00 pm Aaron		
	4/6		8/0
	4/13		9/0
	4/27		<u>7/0</u>
			24/0
Word Pictures	Wednesday, 4/7 3:00 pm	Aaron	5/0
Win, Lose, or Draw: Pictionary	Thursday, 4/8 3:00 pm	Aaron	4/0
Anime Cinema <i>Kodocha</i>	Fridays, 2:30-4:00		
	4/9	Aaron	9/0
	4/16		7/0
	4/30		<u>8/2</u>
			24/0
Apples to Apples	Monday, 4/26 3:00 pm	Aaron	7/0
Arbor Day Craft	Wednesday, 4/29 3:00 pm	Aaron	6/0

Adult

Mystery Book Club –	10 - participants – Dorothy Swain
Dowsing for Beginner’s –	3 – participants – Neri Donalds
Lawn Management Program –	11 – participants – Bridget Ruemmele
Cesareo’s Circle –	10 - participants – Patti Folsom
Computer Classes –	57 – participants – Milo J. St. Angelo
Knitting Class –	40 – participants – Diane Junior
Shooting Star Theater –	30 – participants – Emma Ryan
CASA (Court Appointed Special Advocate – 2 - participants – Kristina DeAngelis	
Emotional Intelligence Program –	3 – participants – Margaret Howard
Understanding BlueChip for Medicare –	10 – participants – Maria Tateasian

DISPLAYS AND EXHIBITS

Adult

Ms. Lauren Scotto displayed her acrylic paintings and charcoal drawings.

The Castle Display Case contained the works of students of the 2010 Summer Thistle Cottage Providence Performing Arts Studios.

Non-Fiction Books: Libraries, Party Planning, and Job Search Titles

Fiction: Staff Choice, Try A New Author, Historical Mysteries, and Reading Across Rhode Island.

Young Adult

Fiction: April is National Humor Month (humorous novels for tweens and teens)

Non-Fiction: Spring into Fitness (spring sports books)

NOTE: Young Adult displays for this month were created by Charlotte Boisclair, a library school student completing her Professional Field Experience at the Library.

Children’s

Book displays by Cara DelSesto- Poetry books for National Poetry Month, Easter/Pasover books, Foreign language books, and Sixth grade historical fiction books.

Lobby tree decorations-Diane Maione’s Girl Scout Troop #544.

Bulletin Boards and Children’s Room decorated with artwork of children from the Greenville Nursery School and artwork from Homeschoolers’ Art Class.

Children’s Bubble-Bakugan collection belonging to Alex Brenner.

VOLUNTEERS

Volunteers for the month of April included Robin Christenson, Mary Romano, Kathy Flynn, Anna Martin, Christina Silva, Letitia Hernandez, Coleen Curley, Kerrin Maione, David Courtemanche, Allison Ravenelle, and Emily Archambault. Total hours volunteered were 73.5 hours.

COMPUTERS and DATABASES

Eight computers, paid for with a Champlin Foundations' grant, arrived this month and Ray Hetherington is formatting them and installing them in the reference area. Seven are replacing five-year-old computers that have been acting up, and one is replacing the computer in the secretary's office. One small laptop was also in the order. It is to be used by the reference staff.

EQUIPMENT

We had to replace one of the receipt printers at the circulation desk with a high speed printer to facilitate checking in materials that have holds. It cost \$298. The printer that was replaced was several years old.

The Xerox C2424 copier and printer that is used for all public printing in reference and color copying, had a service call following jamming. It was repaired under the maintenance contract at no cost to the Library. It is only the second maintenance call in almost five years for this machine.

Three security cameras were installed by American Protective, to monitor the parking lot.

BUDGET

The Library budget for fiscal 2011, as presented to the Town Council by the Town Manager, was level funded. Due to increases in health insurance costs and one employee moving from no insurance to a family plan, there are increased costs for next year.

I submitted this year's grant request to the Champlin Foundations. I obtained construction and parking lot costs from Don Ihlefeld and furniture costs from Gaylord Library Supplies. I attempted to get parking lot quotes from Fleet and Adler Brothers, but had not received them at the writing of this report.

OTHER

I submitted a favorable review of a team of Bryant University students who completed tasks at the Library for credit, to their professor, James Segovis, PhD. The students presented two social networking programs to adults, solicited new members to the Library Association and Friends, and developed a Facebook presence for the Library.

I discussed zoning issues with the Town Planner, Michael Phillips, and followed through with other property issues as requested by the Board President.

Patricia McIvor was hired as a Library Assistant and Brittany Cazeault was hired as a Library Page. Both live in Smithfield. Approximately 60 people applied for the two positions.

Ms. Charlotte Bouclair, a University of Rhode Island Library School Student completed her PFE (Professional Field Experience) at the library on Wednesday, April 28.

CLOSINGS

The Library was closed on Easter Sunday, April 4.

ROOM BOOKINGS

Shooting Star Theater Group –	4 uses
Sons of Union Vets –	1 use
Quilters-Monday morning –	2 uses
Home and Hospice Monthly Drop-In Meeting –	1 use
Right To Life Meeting –	1 use
North Scituate Rainbow Girls Ad. Bd. Meeting –	1 use
Building Committee Meeting –	2 uses
Building Budget Meeting –	1 use
Executive Board Meeting –	1 use
People to People/Student Ambassador Program –	1 use
Smithfield Community Garden Meeting –	1 use
North West Tea Party Meeting–	1 use

Respectfully submitted,



Christopher La Roux
Director