

of the different age-levels among our readers, and various rooms for storage and for use as staff workrooms. Not all of this area, especially the western section for upper and lower stacks, need, necessarily, to be erected at the present time.

[Read at the meeting
of March 6th by Mr. Moore.]

Margaret B. Stillwell
Chairman

Executive Bd

March 6
1963

Meeting called to order at 8:20 P.M. by the President, Mr. H. K. Moore, with slight numbers present - Mr. Baker, Lockwood, Winsor, Ester, Wright. Messrs Moore, Ellingworth, Fernald, Winsor.

The President read the Secretary's report in her absence. Report was received as read.

Mr. Andrew Winsor, Treasurer, reported the working balance as \$2213.99. Savings account, \$5261.87.

Ms. Lockwood reported that the Book Cart still was not finished but that she would check on it again.

Progress report of planning for new addition in that plans for the new wing are all ready.

Because of illness, Miss Stillwell could not attend the meeting. Her report was read and ordered to be put on file.

Librarian's report read and accepted.

Mr. Moore then stated that the main issue at this meeting would be discussion of the budget.

It was suggested that in planning the budget we should add one-third more time for the library staff to work when the library is closed. It was decided to allow up to \$3000. for salaries for library staff and \$500. for custodial care and yard work. Additional allowances should be made as follows: \$400. for books and \$74. for magazines; \$500. for capital improvements; \$120. for bookbinding. Other expenses, except for a little for additional fuel and light, to take care of additional hours when personnel would be here, would be approximately the same. This would bring our proposed budget to about \$6000. Mr. Moore and Mr. Winsor are to meet at a time suitable to both and work out the finished budget to submit to the Town Council.